



PEATC is currently recruiting for Bilingual Information Specialist
July 2, 2021

Bilingual Information Specialist:

Job Summary: The Bilingual Family Support Specialist is responsible for outreaching to linguistically diverse families and traditionally underserved minority populations throughout Virginia and to increase community-based partnerships with other family serving, special education organizations. Using unique and specific outreach strategies the incumbent will build capacity of target populations to access special education services to increase student success. This position is funded under the provisions of the US Department of Education Office, Office of Elementary and Secondary Education and the US Department of Education Office of Special Education Programs. Under the supervision of the Executive Director, the Bilingual Information Specialist assists in planning and implementing outreach efforts with staff and other PEATC programs to ensure that Federal resources are being used to their fullest extent.

For a complete job description, visit: <https://bit.ly/3AhpFux>

Minimum Education or General Requirements: Bachelor's Degree, preferred. Experience may be substituted for academic preparation.

Bicultural heritage, a plus.

Hours: 40 hours

Work Location: Remote

Salary Range: \$21/hr. - \$23/hr. for full-time employment + an excellent benefits package

A cover letter, resume, and list of three references are required.

Email: Suzanne Bowers, Executive Director bowers@peatc.org

As an equal opportunity employer, PEATC believes that equal opportunity for all employees is important for the continuing success of our organization. In accordance with state and federal law, PEATC's employment decisions and practices will not be influenced or affected by race, color, creed, religion, national origin, ancestry, citizenship, sex, marital status, veteran status, disability, age or any other characteristic protected by law.